

## **Regulation on the Russian Geographical Society Centres Abroad**

### **1. General provisions**

1.1. This Regulation defines the procedure for the creation and activities of All-Russian Public Organization 'Russian Geographical Society' (hereinafter referred to as the Society) centres abroad (hereinafter referred to as the Centre).

1.2. The Centre is an organization whose activities are aimed at popularizing Russia's geographical, historical and cultural heritage and promoting the implementation of the Society's objectives and goals in the territory of a foreign state.

1.3. The Centre's functions include the following:

1.3.1. It shall ensure the participation of foreign citizens and compatriots residing in the country where the Centre is located in such events as research, expeditions, public and other activities conducted by the Society in the territory of the Russian Federation and abroad.

1.3.2. It shall promote the distribution of credible geographical, historical, ecological data and statistics about Russia.

1.3.3. It shall attract broad public attention to the unique historical, cultural and geographical features of Russia.

1.3.4. It shall establish long-term relations with geographical societies and other organizations in the territory of foreign states.

### **2. Procedure for establishment of the Centre and discontinuation of its work**

2.1. The Centre may be created by legal entities or individuals' initiative in accordance with the legislation of the state where the Centre is planned to be established, in compliance with the requirements provided for in this Regulation.

2.2. The Centre shall neither be a structural subdivision, nor a branch, nor a representative office of the Society.

2.3. The Centre may be established as an independent legal entity or on the basis of an existing organization.

2.4. The procedure for the establishment of the Centre as an independent legal entity is as follows:

2.4.1. An individual or legal entity (hereinafter referred to as the Centre's Founder) shall submit a written proposal to create a Centre to the Executive Directorate of the Society.

2.4.2. The proposal shall contain information on the proposed structure of the Centre, founders, structure and composition of management bodies, their terms of office.

2.4.2.1. The name of the Centre shall indicate the name of country where the Centre is created, strictly like this: ‘The Center of the Russian Geographical Society in “the name of country”’.

2.4.3. The Centre’s draft constitutional documents (originals with unofficial translation into Russian), a time schedule of organizational steps to be taken to establish the Center, the Centre’s work plan for a calendar year and information on financing sources shall be attached to the proposal.

2.4.4. The Executive Director of the Society shall review the documents specified in paragraphs 2.4.1-2.4.3 of this Regulation and decide whether to put the issue on the agenda of the Governing Council of the Society.

2.4.5. The decision to establish the Centre or to reject the proposal shall be made by the Governing Council of the Society. The Executive Directorate of the Society shall notify the Founder of the Centre of the decision.

2.4.6. The Centre’s Founder shall register a legal entity in accordance with the draft documents specified in paragraphs 2.4.1-2.4.3 of this Regulation and the procedure established by the legislation of the state where the Centre is established.

2.4.7. Copies of the constitutional documents of the Centre, the approved work plan for a calendar year, information on financing sources with translation into Russian and apostille shall be submitted to the Executive Directorate of the Society.

2.4.8. After submitting the documents specified in paragraph 2.4.7 of this Regulation, the Society and the Centre shall sign a cooperation agreement.

2.5. The procedure for the establishment of the Centre on the basis of the existing organization is as follows:

2.5.1. The organization (hereinafter the Initiating Organization) shall apply to the Executive Directorate of the Society with a proposal to create the Centre on its basis. The proposal shall be sent on the letterhead of Initiating Organization signed by its authorized representative.

2.5.2. The proposal shall contain information on the proposed structure of the Centre, founders, structure and composition of management bodies, their terms of office.

2.5.3. The copies of the constitutional documents of the Initiating Organization, with translation into Russian and apostille, a time schedule of organizational steps to be taken to establish the Center, the Centre’s work plan for a calendar year and information on financing sources shall be attached to the proposal.

2.5.4. The Executive Director of the Society shall review the documents specified in paragraphs 2.5.1-2.5.3 of this Regulation and decide whether to put the issue on the agenda of the Governing Council of the Society.

2.5.5. The decision to create the Centre or reject the proposal shall be made by the Governing Council of the Society. The Executive Directorate of the Society shall notify the Initiating Organization of the decision.

2.5.6. The Initiating Organization shall launch the establishment of the Centre in accordance with the documents specified in paragraphs 2.5.1-2.5.3 of this Regulation.

2.5.7. Copies of the documents confirming the establishment of the Centre, the Centre's work plan for a calendar year, information on financing sources with translation into Russian and apostille shall be submitted to the Executive Directorate of the Society.

2.5.8. After providing a copy of the decree or other administrative document on the establishment of the Centre, the Society and the Initiating Organization shall sign an agreement on cooperation.

2.6. The Head of the Centre shall be appointed in coordination with the Executive Directorate of the Society for a term established by the constitutional documents of the Centre, and in case the Centre is established on the basis of an existing organization, for a term established by the decision of the head of the Initiating Organization to open the Centre in accordance with the documents specified in paragraph 2.5.2 of this Regulation.

2.7. The Centre's activities shall be discontinued upon the termination of the cooperation agreement.

2.8. After all activities related to the discontinuation of the Center's activities are completed, copies of supporting documents shall be sent to the Executive Directorate of the Society.

### **3. Rights and responsibilities of the Centre**

3.1. The Centre shall operate in accordance with this Regulation, the cooperation agreement between the Society and the Centre, the constitutional documents of the Centre, the work plan of the Centre approved by the Executive Directorate of the Society in the manner established by this Regulation, as well as other documents.

3.2. The Centre shall provide full information about its activities upon request of the Executive Directorate of the Society.

3.3. The Centre shall be entitled to use the trademarks and the name of the Society as established by the cooperation agreement. With discontinuation of the Centre's activities following the cooperation agreement termination, the Centre shall lose its right to use the trademarks and the name of the Society.

### **4. Planning, performance and reporting**

4.1. Annually, not later than November 1 of the current year, the Centre shall submit its draft work plan for the next calendar year indicating the financing sources to be approved by the Executive Directorate of the Society.

4.2. The Executive Directorate of the Society shall review the Centre's draft work plan and, in case there are no objections, shall approve it.

4.3. If there are any objections, the Executive Directorate of the Society shall return the draft work plan of the Centre to be revised.

4.4. The Society shall provide methodological, organizational and informational support for the implementation of the activities provided for by the Centre's work plan.

4.5. Every year the Centre shall submit to the Executive Directorate of the Society a report on the activities carried out during the calendar year not later than on January 10 of the year following the reporting year.

## **5. Responsibilities of the Society and the Centre, cooperation agreement termination**

5.1. The Society shall not be liable for the obligations of the Centre.

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5.3. The Centre shall be liable for any harm to the Society caused by its activities, including reputational damage, and it shall compensate fully for losses incurred by its actions.

5.4. The cooperation agreement can be terminated both by the decision of the Society or by the decision of the Centre or the organization on the basis of which the Centre was established. When the Society takes a decision to terminate the cooperation agreement, the Executive Directorate of the Society shall notify the Head of the Centre or, in case when the Centre was opened on the basis of an existing organization, the Head of Initiating Organization. When the Centre takes a decision to terminate the cooperation agreement, the Head of the Centre or the Head of the organization on whose basis the Centre is operating shall notify the Executive Director of the Society.

5.5. The Society has the right to terminate the cooperation agreement if the Centre fails to comply with the terms of this Regulation or the cooperation agreement.

5.6. The cooperation agreement may also be terminated unilaterally by the decision of the President of the Society, the Governing Council of the Society, the Executive Director of the Society.

5.7. The cooperation agreement shall be considered terminated within 30 (thirty) calendar days after one of the parties notifies the other as specified in paragraph 5.4 of this Regulation, except in cases when such a notice sets a different term for termination of the Agreement.